

CACHE COUNTY COUNCIL

June 27, 2023 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Councilmember Barbara Tidwell, Councilmember Karl Ward, Councilmember Mark Hurd, Councilmember Nolan Gunnell, Councilmember Kathryn Beus

MEMEBERS EXCUSED: Councilmember Sandi Goodlander

STAFF PRESENT: Chief Deputy County Executive Dirk Anderson, County Attorney Dane Murray, Interim Clerk/Auditor Bryson Behm Bartt Nelson, Scott Bodily, Brittany Kingston, Alma Burgess, Nathan Argyle, Micah Safsten, Amy Adams

OTHER ATTENDANCE: Brett Jensen, Joann Bennett, Jeff Nielsen, Lane Parker

Council Meeting

1. **Call to Order 5:00p.m.** – Council Chair David Erickson

2. **Opening Remarks and Pledge of Allegiance** – Councilmember Karl Ward [0:20](#)

3. **Review and Approval of Agenda APPROVED [2:10](#)**

Action: Motion made by Councilmember Nolan Gunnell to approve the agenda; seconded by Councilmember Kathryn Beus
Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

4. **Review and Approval of Minutes APPROVED [2:25](#)**

Action: Motion made by Councilmember Nolan Gunnell to approve the minutes; seconded by Councilmember Barbara Tidwell
Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

5. **Report of the County Executive [3:01](#)**

Chief Deputy County Executive Dirk Anderson reported to the County Council.

6. **Items of Special Interest [5:52](#)**

a. Reviewing Sworn Statements for Conflict of Interest submitted by County Employees

1. Julie Holist Terrill [6:12](#)

7. **Department or Committee Reports**

8. **Public Hearings [26:50](#)**

a. **Set Public Hearing for July 11, 2023 – Ordinance 2023-22 – A request to rezone 8.37 acres located at 8479 N Hwy 91, between Richmond and Smithfield, from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.**

Action: Motion made by Councilmember Karl Ward to set a public hearing for Ordinance 2023-22 on July 11, 2023; seconded by Councilmember Barbara Tidwell [27:01](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

b. **Public Hearing for Resolution 2023-06 – Opening the 2023 Budget [34:58](#)**

Discussion: Brittany Kingston spoke to the Resolution [35:21](#). Discussion followed [36:06](#)

Action: Motion made by Councilmember Barbara Tidwell to close the public hearing; seconded by Councilmember Nolan Gunnell [42:04](#)

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

c. Public Hearing for Resolution 2023-07 – Multi-Jurisdictional Access to 1400 West and Acceptance of a New Right-of-Way
27:42

Discussion: Matt Phillips spoke to the Resolution **27:53**. Discussion followed **32:58**. Lane Parker spoke **33:52**

Action: Motion made by Councilmember Karl Ward to close the public hearing; seconded by Councilmember Nolan Gunnell **34:46**

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

9. Pending Action 25:21

10. Initial Proposals for Consideration of Action 9:44

a. Ordinance 2023-23 APPROVED 9:44 ATTACHMENT 1

An Ordinance Amending 15.08 Updating Fire Code Regulations

Discussion: Fire Chief Rod Hammer spoke to the ordinance **9:57**. Councilmember questions and discussion followed **11:41**.

Action: Motion made by Councilmember Kathryn Beus to waive the rules and to approve the ordinance; seconded by Councilmember Karl Ward **14:36**

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

b. Resolution 2023-06 APPROVED 42:16 ATTACHMENT 2

Opening the 2023 Budget

Discussion: Councilmember questions and discussion followed **42:30**.

Action: Motion made by Councilmember Karl Ward to remove item 10 from the proposed budget opening; seconded by Councilmember Barbara Tidwell **55:45**

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

Action: Motion made by Councilmember Kathryn Beus to add item 56 to the proposed budget opening; seconded by Councilmember Barbara Tidwell **59:13**

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

Action: Motion made by Councilmember Karl Ward to approve Resolution 2023-06 - budget opening; seconded by Councilmember Mark Hurd **59:58**

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

c. Resolution 2023-07 1:06:49 ATTACHMENT 3

Multi-Jurisdictional Access to 1400 West and Acceptance of a New Right-of-Way

Discussion: Councilmember questions and discussion **1:07:00**.

Action: Motion made by Councilmember Karl Ward to waive the rules and approve Resolution 2023-07 - Multi-Jurisdictional Access to 1400 West and Acceptance of a New Right-of-Way; seconded by Councilmember Barbara Tidwell **1:09:41**

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Karl Ward, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Sandi Goodlander

11. Other Business [15:37](#) and [1:10:13](#)

a. Discussion of Vehicle Fleet Audit [15:37](#)

Discussion: Karl Ward spoke to the audit and council discussed [17:13](#)

- b. Lewiston Independence Day Parade
- c. Hyrum Independence Day Parade
- d. North Logan Pioneer Day Parade
- e. Logan Pioneer Day Parade
- f. USACC Fall Conference

July 4, 2023 at 9:15 a.m.

July 4, 2023 at 10:00 a.m.

July 24, 2023 at 10:00 a.m.

July 24, 2023 at 10:00 a.m.

Sept 7- 8, 2023 at 10:00 a.m.

12. Councilmember Reports [1:12:24](#)

David Erickson – Advertising for Drainage District 4 and meeting for replacement of the new Clerk/Auditor.

Sandi Goodlander – Excused.

Karl Ward – No Report

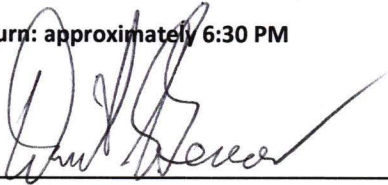
Barbara Tidwell – No Report

Kathryn Beus –Open Space Committee meeting follow up.

Nolan Gunnell – Waste management meeting with council.

Mark Hurd – No Report

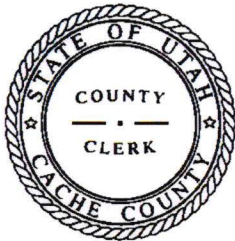
Adjourn: approximately 6:30 PM



ATTEST: David S. Benson
County Clerk/Auditor



APPROVAL: David Erickson
Chair



CACHE COUNTY COUNCIL MEETING
JUNE 27, 2023

ATTACHMENT 1



CACHE COUNTY ORDINANCE No. 2023-23

AN ORDINANCE AMENDING 15.08 UPDATING FIRE CODE REGULATIONS

- A) WHEREAS, Utah Code Title 15 enables the County to provide for the health, safety, and welfare of the County by managing building standards and fire safety requirements; and
- B) WHEREAS, the proper and responsible management of fire code enforcement within the unincorporated boundaries of the County is crucial to the health, safety, and welfare of the County; and
- C) WHEREAS, the County has previously adopted international building standards regarding fire safety; and
- D) WHEREAS, adoption of Appendix B will allow the fire chief additional tools and discretion in his fire safety enforcement role;

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1: Section 15.08 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 1, and Appendix B attached As Exhibit 2:

CHAPTER 15.08 FIRE CODE

SECTION:

15.08.010: Minimum Requirements

15.08.020: Cache County Fire Code

15.08.010: MINIMUM REQUIREMENTS:

This chapter is adopted as the requirements concerning the regulations governing life safety and fire prevention code. Where the provisions of this code conflict with the provisions of another, the more specific requirement shall be applicable.



15.08.020: CACHE COUNTY FIRE CODE:

Each of the regulations, provisions, penalties, conditions, and terms of the following codes and standards, with the additions, insertions, deletions, and changes thereto, if any, prescribed in Chapter 8 of Title 15 of the Cache County Code, are adopted as the Cache County Fire Code:

- A. The International Fire Code published by the International Code Council, Inc., as adopted by the State of Utah in Section 15A-5-103(l) of the Utah Code and as amended by the State of Utah in Part 2 of Title 15 A of the Utah Code.
- B. Sections D103, D106, and D107 of Appendix D to the International Fire Code published by the International Code Council, Inc., 2018 edition, except that Subsection D 103.1 is not adopted.
- C. The International Urban-Wildland Interface Code published by the International Code Council, Inc., as adopted by the State of Utah, with exceptions, in Utah Administrative Code R652-122-1300.
- D. The National Fire Protection Association, NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting, 2017 edition ("NFPA 1142"), except delete Section 4.6 thereof, titled Water Delivery Rate to the Fire Scene, and exempt all structures in the Forest Recreational Zone (FR40) with an occupancy classification of Storage Group S under the International Building Code from the requirements of NFPA 1142.
- E. B103.1 and Table B105.1(2) of Appendix B to the International Fire Code published by the International Code Council, Inc., 2018 edition.

SECTION 2:

This ordinance takes effect 15 days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
UTAH THIS 27 DAY OF June 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				✓
David Erickson	✓			
Nolan Gunnell	✓			
Barbara Tidwell	✓			
Karl Ward	✓			
Mark Hurd	✓			
Kathryn Beus	✓			



Total	6	-	-	1
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CACHE COUNTY:

By: [Signature]
David Erickson, Chair

ATTEST:

By: [Signature]
Bryson Behm, Acting County Clerk / Auditor

ACTION OF COUNTY EXECUTIVE:

8 Approve
 Disapprove (written statement of objection attached)

By: [Signature]
David Zook, County Executive

6/29/23
Date



EXHIBIT 1

CHAPTER 15.08 FIRE CODE

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15.08.010: Minimum Requirements

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15.08.020: CACHE COUNTY FIRE CODE:

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- F. The International Fire Code published by the International Code Council, Inc., as adopted by the State of Utah in Section 15A-5-103(l) of the Utah Code and as amended by the State of Utah in Part 2 of Title 15 A of the Utah Code.
- G. Sections D103, D106, and D107 of Appendix D to the International Fire Code published by the International Code Council, Inc., 2018 edition, except that Subsection D 103.1 is not adopted.
- H. The International Urban-Wildland Interface Code published by the International Code Council, Inc., as adopted by the State of Utah, with exceptions, in Utah Administrative Code R652-122-1300.
- I. The National Fire Protection Association, NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting, 2017 edition ("NFPA 1142"), except delete Section 4.6 thereof, titled Water Delivery Rate to the Fire Scene, and exempt all structures in the Forest Recreational Zone (FR40) with an occupancy classification of Storage Group S under the International Building Code from the requirements of NFPA 1142.
- I.J. B103.1 and Table B105.1(2) of Appendix B to the International Fire Code published by the International Code Council, Inc., 2018 edition.



EXHIBIT 2

CACHE COUNTY COUNCIL MEETING
JUNE 27, 2023

ATTACHMENT 2



**CACHE COUNTY
RESOLUTION NO. 2023 - 06**

**A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN
COUNTY DEPARTMENTS**

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2023 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made

Now, therefore, it is hereby resolved that:

SECTION 1.

The following adjustments are made to the 2023 budget for Cache County:

See attached

SECTION 2.

Other than as specifically set forth above, all other matters set forth in the 2023 budget shall remain in full force and effect.

SECTION 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS 27 DAY
OF June 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				✓
David Erickson	✓			
Nolan Gunnell	✓			
Barbara Tidwell	✓			
Karl Ward	✓			
Mark Hurd	✓			



Kathryn Beus	✓			
Total	6	—	—	1

CACHE COUNTY:

By: 
David L. Erickson, Chair

ATTEST:

By: 
Bryson Behm, Acting County Clerk / Auditor



Cache
County
- 1857 -

Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 06.27.2023

Account	Title	Amount	Source or Department	Fund
GENERAL			Cameron Jensen	
1. Opioid Settlement Payments used for prevention and treatment of Opioid Use Disorder (OUD) and related issues, with services provided by the Bear River Health Department (BRHD). These are payments that were received in 2022.				
100-38-90000	APPROPRIATED FUND BALANCE	-277,700	Use of Fund Balance	General
100-4310-482	SUBSTANCE ABUSE PREVENT/TREAT	277,700	Health Services	General
2. RAPZ Tax population award adjustment. Original budget was for \$15,000. The actual award is for \$21,400. This funding is used to help offset the cost of Trails Management personnel, so the additional amount reduces the need to use fund balance.				
200-38-92000	APPROP FUND BALANCE - MSF	6,400	Use of Fund Balance	Municipal Services
200-38-10265	TRANSFER IN - RAPZ TAX FUND	-6,400	Transfers from Other Funds	Municipal Services
265-4810-200	TRANSFER OUT - MUNI SERV FUND	6,400	Transfers to Other Funds	RAPZ Tax
265-4786-925	RECREATION FACILITIES	-6,400	Facility Awards	RAPZ Tax
3. Start up fees for the Cache Waste Consortium. This amount relates to the unincorporated area of the County and is estimated at \$1 per can.				
200-38-92000	APPROP FUND BALANCE - MSF	-2,100	Use of Fund Balance	Municipal Services
200-4423-200	WASTE COLLECTION COSTS	2,100	Sanitation and Waste Collec	Municipal Services
4. RAPZ Tax PO's awarded in prior years				
265-38-90000	APPROPRIATED FUND BALANCE	-1,220,700	Use of Fund Balance	RAPZ Tax
265-4786-920	CULTURAL FACILITIES	90,000	Facility Awards	RAPZ Tax
265-4786-925	RECREATION FACILITIES	723,700	Facility Awards	RAPZ Tax
265-4786-926	RECREATION - POPULATION AWARDS	215,100	Facility Awards	RAPZ Tax
265-4788-920	CULTURAL ORGANIZATIONS	191,900	Program Awards	RAPZ Tax
5. Restaurant Tax PO's awarded in prior years				
260-4782-930	TOURISM PROMOTION	88,400	Tourism Promotion	Restaurant Tax
260-4784-920	CULTURAL FACILITIES	30,000	Facility Awards	Restaurant Tax
260-4784-925	RECREATION FACILITIES	481,300	Facility Awards	Restaurant Tax
260-38-90000	APPROPRIATED FUND BALANCE	-599,700	Use of Fund Balance	Restaurant Tax
6. CCCOG PO's awarded in prior years				
268-4420-760	NEW ROAD CONSTRUCTION	16,583,800	Road Projects	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-16,583,800	Use of Fund Balance	CCCOG
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	104,700	Transfers to Other Funds	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-104,700	Use of Fund Balance	CCCOG
7. Take out suicide awareness donation from the foundation. This will be run by United Way.				
795-38-72100	CONTRIBUTIONS - GENERAL	50,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	-50,000	Transfers to Other Funds	CCCF
8. Updated match amounts from the State on the County match portion for mental health services.				
100-4810-250	TRANSFER OUT TO MHF	10,000	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,000	Use of Fund Balance	General
250-4310-620	MISC SERVICES-BRMH SERVICES	10,000	Mental Health Services	Mental Health
250-38-10100	TRANSFER IN - GENERAL FUND	-10,000	Intergovernmental	Mental Health



Cache
County
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Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 06.27.2023

Account	Title	Amount	Source or Department	Fund
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9. Previously awarded ARPA - Deep Canyon Trail - Updated balance remaining after 2022 audit.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-368,000	Intergovernmental	General
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	368,000	Transfers to Other Funds	General
200-38-10100	TRANSFER IN - GENERAL FUND	-368,000	Transfers from Other Funds	Municipal Services
200-4780-480	TRAIL DEVELOPMENT	368,000	Trails Management	Municipal Services

PUBLIC DEFENDER

Michael McGinnis

10. State funding from the Indigent Defense Commission for office furniture and equipment for the Public Defender.

100-33-44250	STATE GRANT - INDIGENT DEF COM	-41,500	Intergovernmental	General
100-4126-251	MINOR EQUIPMENT	41,500	Public Defender	General

FINANCE

Cameron Jensen

11. ARPA: 3-Year Contract for grant management software. This system helps to research, monitor, and report grants. It also replaces the current system being used for the RAPZ and Restaurant Tax program.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-170,100	Intergovernmental	General
100-4132-311	SOFTWARE PACKAGES	170,100	Finance	General

12. ARPA: Conversion costs for new Accounting/Budgeting/Asset Management software and 3.5-year contract for software licensing.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-607,500	Intergovernmental	General
100-4132-311	SOFTWARE PACKAGES	607,500	Finance	General

13. ARPA: Establish workstation for remote/hybrid work, including laptops, desks, chairs, and peripherals.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-21,000	Intergovernmental	General
100-4132-251	NONCAPITALIZED EQUIPMENT	21,000	Finance	General

14. ARPA: Contract management software providing the ability to track and sign contracts remotely.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-5,000	Intergovernmental	General
100-4132-311	SOFTWARE PACKAGES	5,000	Finance	General

HUMAN RESOURCES

Amy Adams

15. ARPA: 3-Year contract for HRIS software.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-172,000	Intergovernmental	General
100-4134-311	SOFTWARE	172,000	Human Resources	General

RECORDER

Devron Anderson

16. ARPA: Preserve and digitize additional records and make them available online.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-98,300	Intergovernmental	General
100-4144-310	PROFESSIONAL & TECHNICAL	98,300	Recorder	General



Cache
County
- 1857 -

Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 06.27.2023

Account	Title	Amount	Source or Department	Fund
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ATTORNEY

Dane Murray

17. ARPA: Equipment for Special Victims Unit Investigator including an unmarked vehicle, firearms, ballistic vest, handcuffs, radio, computer, and a workstation.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-74,500	Intergovernmental	General
100-4145-251	NON-CAPITALIZED EQUIPMENT	19,500	Attorney	General
100-4145-740	CAPITALIZED EQUIPMENT	55,000	Attorney	General

18. ARPA: Remodel to improve social distancing in the Attorney's Office. This project will help ensure the health and safety of CCAO employees by creating physical barriers between them and the public, reducing person-to-person contact.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-84,000	Intergovernmental	General
100-4145-720	BUILDINGS	84,000	Attorney	General

19. Contract revenue with Bridgerland to provide instruction in police academy. Funds will be used to provide training for Attorneys.

100-34-19100	ATTORNEY FEES-OTHER REVENUES	-3,100	Charges for Services	General
100-4145-330	EDUCATION & TRAINING	3,100	Attorney	General

VICTIM ADVOCATE

Terryl Warner

20. Supplies and maintenance for 4 vehicles including car washes, oil changes, tires, etc. Also includes lights for the new Ranger.

100-38-90000	APPROPRIATED FUND BALANCE	-5,000	Use of Fund Balance	General
100-4148-250	EQUIP SUPPLIES & MAINT	5,000	Victim Advocate	General

BUILDINGS AND GROUNDS

Dennis Gardner

21. ARPA: Add air scrubbers with ActivePure Technology to furnaces and air-handler or Remo Halo Air Purifier at the Administration building, the Historical Courthouse, and the CJC building.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-20,000	Intergovernmental	General
100-4160-740	CAPITALIZED EQUIPMENT	20,000	Buildings and Grounds	General

22. Restaurant Tax award for Cache County complex power improvements.

100-38-10260	TRANSFER IN - RESTAURANT TAX	-9,500	Transfers from Other Funds	General
100-4160-730	IMPROVEMENTS	9,500	Buildings and Grounds	General
260-4784-925	RECREATION FACILITIES	-9,500	Facility Awards	Restaurant Tax
260-4810-100	TRANSFER OUT - GENERAL FUND	9,500	Transfers to Other Funds	Restaurant Tax

23. Request funding for a new inserter, folder, and sealer machine to replace a 15 year old machine that is broken.

100-38-90000	APPROPRIATED FUND BALANCE	-10,200	Use of Fund Balance	General
100-4160-740	CAPITALIZED EQUIPMENT	10,200	Buildings and Grounds	General

ELECTIONS

Jess Bradfield

24. ARPA: Election Day Poll Pads used to vote on site and in person, reducing the time to two/three minutes, reducing lines and the potential spread of illness.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-28,200	Intergovernmental	General
100-4170-740	CAPITALIZED EQUIPMENT	28,200	Elections	General



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 06.27.2023

Account	Title	Amount	Source or Department	Fund
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SHERIFF: ADMINISTRATION

Chad Jensen

25. ARPA: New HVAC units mounted to roof. Upgraded units provide cleaner air quality.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-298,800	Intergovernmental	General
100-4215-740	CAPITALIZED EQUIPMENT	298,800	Sheriff: Administration	General

26. ARPA: New Control System providing the ability to quarantine infected inmates. System is capable of separately controlling air and water for 300 of 360 inmate cells, 83.3%. Total cost is \$232,700. The difference is requested from fund balance.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-193,800	Intergovernmental	General
100-4215-740	CAPITALIZED EQUIPMENT	193,800	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-38,900	Use of Fund Balance	General
100-4215-740	CAPITALIZED EQUIPMENT	38,900	Sheriff: Administration	General

SHERIFF: SUPPORT SERVICES

Chad Jensen

27. Funding for on-call hours worked by probation unit in support services.

100-38-90000	APPROPRIATED FUND BALANCE	-5,000	Use of Fund Balance	General
100-4211-142	OTHER PAY	5,000	Sheriff: Support Services	General

SHERIFF: SEARCH AND RESCUE

Chad Jensen

28. State grant for Off Highway Vehicle (OHV) program - 50% match for side-by-side. County portion is already budgeted.

100-33-43000	MISC STATE GRANTS	-18,300	Intergovernmental	General
100-4216-740	CAPITALIZED EQUIPMENT	18,300	Emergency Management	General

SHERIFF: ANIMAL SHELTER

Chad Jensen

29. Public donation contributed for the Animal Shelter.

100-38-74000	CONTRIB - MISC	-300	Public Contributions	General
100-4254-240	OFFICE SUPPLIES & EXPENSE	300	Animal Impound	General

SHERIFF: EMERGENCY MANAGEMENT

Chad Jensen

30. State pass-through grant for flood mitigation: Logan \$79,000; North Logan \$38,000; Providence \$21,000; Wellsville \$8,500. The County will keep \$6,300 for Emergency Management and \$79,000 for Public Works.

100-33-43000	MISC STATE GRANTS	-152,800	Intergovernmental	General
100-4255-481	SPECIAL GRANT EXPENSE	152,800	Emergency Management	General
200-33-44990	STATE AWARDS - OTHER	-79,000	Intergovernmental	Municipal Services
200-4415-740	CAPITALIZED EQUIPMENT	79,000	Roads	Municipal Services

AMBULANCE

Rod Hammer

31. Requesting to use refunded training money from 2022, for training in 2023.

100-38-90000	APPROPRIATED FUND BALANCE	-4,900	Use of Fund Balance	General
100-4260-330	EDUCATION & TRAINING	4,900	Ambulance	General



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 06.27.2023

Account	Title	Amount	Source or Department	Fund
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FIRE

Rod Hammer

32. Vehicle repairs to fire engine damaged in 2022. Insurance proceeds were received in 2022, but repairs were not done until 2023.

100-4265-250	EQUIPMENT SUPPLIES & MAINT	66,600	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-66,600	Use of Fund Balance	General

33. Contract with Hyrum City for two full-time Fire Positions.

100-34-27110	FIRE SERVICES CONTRACTS	-71,700	Charges for Services	General
100-4265-110	FULL TIME EMPLOYEES	41,400	Fire	General
100-4265-130	PAYROLL TAXES AND BENEFITS	30,300	Fire	General

34. Public donation contributed for the Fire Department. Use to repave the parking lot.

795-38-72120	CONTRIBUTIONS - FIRE	-10,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	10,000	Transfers to Other Funds	CCCF
100-38-10795	TRANSFER IN - CCCF	-10,000	Transfers from Other Funds	General
100-4265-720	BUILDINGS	10,000	Fire	General

35. Requesting to staff part time employees in Richmond to help with fire coverage during the day.

100-38-90000	APPROPRIATED FUND BALANCE	-45,900	Use of Fund Balance	General
100-4265-120	PART TIME EMPLOYEES	42,000	Fire	General
100-4265-130	PAYROLL TAXES AND BENEFITS	3,900	Fire	General

FAIRGROUNDS

Bart Esplin

36. ARPA: Add air scrubbers with ActivePure or similar technology to furnace and air-handlers at the Cache County Event Center.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-11,000	Intergovernmental	General
100-4511-740	CAPITALIZED EQUIPMENT	11,000	Fairgrounds	General

37. Restaurant Tax award to replace portable bleachers. Reclassify County match for the project.

100-4511-740	CAPITALIZED EQUIPMENT	28,500	Fairgrounds	General
100-4511-720	BUILDINGS	-12,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-16,500	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	16,500	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-16,500	Facility Awards	Restaurant Tax

38. Restaurant Tax award for lighting upgrade for the rodeo arena. Reclassify County match for the project.

100-4511-730	IMPROVEMENTS	201,900	Fairgrounds	General
100-4511-720	BUILDINGS	-50,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-151,900	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	151,900	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-151,900	Facility Awards	Restaurant Tax



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Account	Title	Amount	Source or Department	Fund
39. Restaurant Tax award for concrete floor in the livestock barn. Reclassify County match for the project.				
100-4511-730	IMPROVEMENTS	124,600	Fairgrounds	General
100-4511-720	BUILDINGS	-25,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-99,600	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	99,600	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-99,600	Facility Awards	Restaurant Tax
40. Restaurant Tax award for lighting for parking on the east side. Reclassify County match for the project.				
100-4511-730	IMPROVEMENTS	67,400	Fairgrounds	General
100-4511-720	BUILDINGS	-13,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-54,400	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	54,400	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-54,400	Facility Awards	Restaurant Tax
41. Restaurant Tax award for lighting for the Roping Arena.				
100-4511-730	IMPROVEMENTS	103,100	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-103,100	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	103,100	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-103,100	Facility Awards	Restaurant Tax
42. Restaurant Tax award for the Cheese and Dairy Festival.				
100-4511-482	SPECIAL EVENTS	25,400	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-25,400	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	25,400	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-25,400	Facility Awards	Restaurant Tax
43. Unspent Restaurant Tax award for Cheese and Dairy Festival from 2022.				
100-4511-482	SPECIAL EVENTS	8,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-8,000	Use of Fund Balance	General
44. Donations received by the CCCF for the Cheese and Dairy Festival.				
100-4511-482	SPECIAL EVENTS	12,000	Fairgrounds	General
100-38-10795	TRANSFER IN - CCCF	-12,000	Transfers from Other Funds	General
795-4810-100	TRANSFER OUT - GENERAL FUND	12,000	Transfers to Other Funds	CCCF
795-38-72100	CONTRIBUTIONS - GENERAL	-12,000	Public Contributions	CCCF
45. Contribution from the Visitors Bureau for the Cheese and Dairy Festival.				
100-4511-482	SPECIAL EVENTS	5,000	Fairgrounds	General
100-38-10230	TRANSFER IN - VISITOR'S BUREAU	-5,000	Transfers from Other Funds	General
230-4810-100	TRANSFER OUT - GENERAL FUND	5,000	Transfers to Other Funds	Visitor's Bureau
230-4780-640	EVENT SPONSORSHIP	-5,000	Cache Valley Visitor's Bureau	Visitor's Bureau
46. Purchase 32 water shares at \$250 each for irrigation at the Fairgrounds.				
100-4511-260	BUILDING & GROUNDS	8,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-8,000	Use of Fund Balance	General



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FAIR

Lane Parker

47. Restaurant Tax award to enhance the operations of the Fair.

100-4620-480	ENTERTAINMENT	27,800	Fair	General
100-4620-620	SECURITY AND OTHER SERVICES	14,800	Fair	General
100-4620-221	ADVERTISING	8,200	Fair	General
100-4620-251	NON-CAPITALIZED EQUIPMENT	4,200	Fair	General
100-4620-250	EQUIPMENT SUPPLIES & MAINT	14,100	Fair	General
100-4620-230	TRAVEL	4,200	Fair	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-73,300	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	73,300	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-73,300	Facility Awards	Restaurant Tax

48. Change in accounting method for Carnival operations. All ticketing is operated online by the carnival company. The County only needs to recognize the revenue received for providing space for the carnival.

100-38-90000	APPROPRIATED FUND BALANCE	36,100	Use of Fund Balance	General
100-4620-621	MISC SERVICES - CARNIVAL CONTR	-36,100	Fair	General

RODEO

Lamont Poulsen

49. Restaurant Tax award to enhance the operations of the Rodeo.

100-4621-221	ADVERTISING	8,100	Rodeo	General
100-4621-230	TRAVEL	4,200	Rodeo	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-12,300	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	12,300	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-12,300	Facility Awards	Restaurant Tax

TREASURER

Craig McAllister

50. ARPA: Preserve and digitize records and make them available online.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-10,000	Intergovernmental	General
100-4810-150	TRANSFER OUT - TAX ADMIN FUND	10,000	Transfers to Other Funds	General
150-38-10100	TRANSFER IN - GENERAL FUND	-10,000	Transfers from Other Funds	Tax Administration
150-4143-310	PROFESSIONAL & TECHNICAL	10,000	Treasurer	Tax Administration

PUBLIC WORKS ADMIN

Matt Phillips

51. ARPA: Training and Conference Facility. Install audio and visual equipment such as microphones, webcams, screens, workstations, projectors, phones, and tables in the office, conference rooms, and common area in order to hold virtual trainings and meetings.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-85,000	Intergovernmental	General
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	85,000	Transfers to Other Funds	General
200-38-10100	TRANSFER IN - GENERAL FUND	-85,000	Transfers from Other Funds	Municipal Services
200-4410-740	CAPITALIZED EQUIPMENT	85,000	Public Works Admin	Municipal Services



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ROADS

Matt Phillips

52. Requesting funds to purchase a dozer for road construction.

200-4415-740	CAPITALIZED EQUIPMENT	500,000	Roads	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-500,000	Use of Fund Balance	Municipal Services

53. Additional overtime and pipe needed due to excessive snow this winter.

200-4415-115	OVERTIME	30,000	Roads	Municipal Services
200-4415-422	PIPE, DRAINAGE & BOXES	30,000	Roads	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-60,000	Use of Fund Balance	Municipal Services

54. Request additional funds to provide classes and training from bridgerland for CDL, LTAP, and fuel Systems.

200-4415-230	TRAVEL & TRAINING	7,000	Roads	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-7,000	Use of Fund Balance	Municipal Services

55. ARPA: Increased culvert project costs due to flooding this spring and one additional culvert project.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-1,500,000	Intergovernmental	General
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	1,500,000	Transfers to Other Funds	General
400-38-10100	TRANSFER IN - GENERAL FUND	-1,500,000	Transfers from Other Funds	Capital Projects
400-4415-750	INFRASTRUCTURE	1,500,000	Road Facilities	Capital Projects

TRAILS MANAGEMENT

Interim: Dirk Anderson

56. Restaurant Tax award for Blacksmith Fork corridor connectivity study

200-4780-480	TRAIL DEVELOPMENT	20,000	Trails Management	Municipal Services
200-38-10260	TRANSFER IN - RESTAURANT TAX	-20,000	Transfers from Other Funds	Municipal Services
260-4810-200	TRANSFER OUT - MUNI SERV FUND	20,000	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-20,000	Facility Awards	Restaurant Tax

57. Restaurant Tax award for Deep Canyon Trailhead traffic impact study

200-4780-480	TRAIL DEVELOPMENT	14,500	Trails Management	Municipal Services
200-38-10260	TRANSFER IN - RESTAURANT TAX	-14,500	Transfers from Other Funds	Municipal Services
260-4810-200	TRANSFER OUT - MUNI SERV FUND	14,500	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-14,500	Facility Awards	Restaurant Tax

58. Restaurant Tax award for Smithfield Bonneville Shoreline trail feasibility study

200-4780-480	TRAIL DEVELOPMENT	20,000	Trails Management	Municipal Services
200-38-10260	TRANSFER IN - RESTAURANT TAX	-20,000	Transfers from Other Funds	Municipal Services
260-4810-200	TRANSFER OUT - MUNI SERV FUND	20,000	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-20,000	Facility Awards	Restaurant Tax



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59. RAPZ Tax award for trail and active transportation program funding				
200-4780-110	FULL TIME EMPLOYEES	10,500	Trails Management	Municipal Services
200-4780-130	EMPLOYEE BENEFITS	5,000	Trails Management	Municipal Services
200-4780-210	SUBSCRIPTIONS & MEMBERSHIPS	1,000	Trails Management	Municipal Services
200-4780-230	TRAVEL & TRAINING	1,300	Trails Management	Municipal Services
200-4780-240	OFFICE EXPENSES	1,000	Trails Management	Municipal Services
200-4780-250	EQUIPMENT SUPPLIES & MAINT	4,000	Trails Management	Municipal Services
200-4780-280	COMMUNICATIONS	1,200	Trails Management	Municipal Services
200-4780-290	TRAIL SIGNAGE AND AMENITIES	500	Trails Management	Municipal Services
200-4780-310	PROFESSIONAL AND TECHNICAL	37,500	Trails Management	Municipal Services
200-4780-311	SOFTWARE	1,000	Trails Management	Municipal Services
200-4780-620	MISCELLANEOUS SERVICES	1,000	Trails Management	Municipal Services
200-38-93000	APPR FUND BALANCE - PARKS/REC	17,300	Use of Fund Balance	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	28,700	Use of Fund Balance	Municipal Services
200-38-10265	TRANSFER IN - RAPZ TAX FUND	-110,000	Transfers from Other Funds	Municipal Services
265-4786-925	RECREATION FACILITIES	-110,000	Facility Awards	RAPZ Tax
265-4810-200	TRANSFER OUT - MUNI SERV FUND	110,000	Transfers to Other Funds	RAPZ Tax

SENIOR CENTER: NUTRITION

Giselle Madrid

60. ARPA: Expand the Meals on Wheels program to 100 additional citizens.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-40,000	Intergovernmental	General
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	40,000	Transfers to Other Funds	General
240-38-10100	TRANSFER IN - GENERAL FUND	-40,000	Transfers from Other Funds	Council on Aging
240-4970-240	SUPPLIES	28,000	Nutrition	Council on Aging
240-4970-382	MEALS - NICHOLAS	6,000	Nutrition	Council on Aging
240-4970-383	US FOODSERVICE	6,000	Nutrition	Council on Aging
61. ARPA: Provide public WIFI access to patrons.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-30,000	Intergovernmental	General
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	30,000	Transfers to Other Funds	General
240-38-10100	TRANSFER IN - GENERAL FUND	-30,000	Transfers from Other Funds	Council on Aging
240-4971-740	CAPITALIZED EQUIPMENT	30,000	Senior Center	Council on Aging
62. New floor cleaner, AED for bus, radio equipment for the Center, and yoga instructor				
240-4971-251	NON CAPITALIZED EQUIPMENT	7,500	Senior Center	Council on Aging
240-4970-251	NON CAPITALIZED EQUIPMENT	5,500	Nutrition	Council on Aging
240-4971-620	MISC SERVICES	1,000	Senior Center	Council on Aging
240-38-90000	APPROPRIATED FUND BALANCE	-14,000	Use of Fund Balance	Council on Aging
63. Replace meal on wheels vehicle was totalled in an accident. Offset by insurance proceeds.				
240-4971-740	CAPITALIZED EQUIPMENT	69,900	Senior Center	Council on Aging
240-36-51000	SALE OF CAPITAL ASSETS	-69,900	Sale of Assets	Council on Aging



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Account	Title	Amount	Source or Department	Fund
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Tax Administration Update

64. Allocation of new budget amounts attributable to the Tax Administration fund.				
100-4145-999	TAX ADMIN - ATTORNEY 9%	-200	Attorney	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	-2,900	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	3,100	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-3,100	Use of Fund Balance	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	200	Tax Administration Allocatio	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	2,900	Tax Administration Allocatio	Tax Administration



Budget Amendment by Department

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Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	18,026,000	-	18,026,000
Sales Taxes	10,271,000	-	10,271,000
	28,297,000	-	28,297,000
Other Revenues			
Intergovernmental	10,575,300	4,029,800	14,605,100
Charges for Services	9,371,700	74,800	9,446,500
Licenses and Permits	130,000	-	130,000
Fines and Forfeitures	126,000	-	126,000
Interest and Investment Income	350,000	-	350,000
Rental Income	177,400	-	177,400
Public Contributions	99,500	300	99,800
Miscellaneous Revenue	8,100	-	8,100
	20,838,000	4,104,900	24,942,900
Other Financing Sources			
Lease Proceeds	824,500	-	824,500
Sale of Assets	283,000	-	283,000
Transfers from Other Funds	61,800	573,000	634,800
Use of Fund Balance	6,923,335	441,000	7,364,335
	8,092,635	1,014,000	9,106,635
Total Revenues	57,227,635	5,118,900	62,346,535
EXPENDITURES			
General Government			
Council	467,100	-	467,100
Executive	531,200	-	531,200
Finance	972,400	803,600	1,776,000
Human Resources	553,700	172,000	725,700
GIS	137,700	-	137,700
IT	2,079,600	-	2,079,600
Clerk	280,000	-	280,000
Auditor	35,500	-	35,500
Elections	542,200	28,200	570,400



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Fund	Budget	Amendment	New Budget
Recorder	1,119,500	98,300	1,217,800
Attorney	2,627,900	161,400	2,789,300
Public Defender	1,150,800	41,500	1,192,300
Victim Advocate	2,253,500	5,000	2,258,500
Buildings and Grounds	649,900	36,800	686,700
Economic Development	333,900	-	333,900
USU Extension Services	254,600	-	254,600
Agriculture Promotion	-	-	-
Miscellaneous and General	86,300	-	86,300
Contributions to Other Units	3,847,835	-	3,847,835
	17,923,635	1,346,800	19,270,435
Public Safety			
Sheriff: Administration	1,961,700	531,500	2,493,200
Sheriff: Criminal	6,680,100	-	6,680,100
Sheriff: Support Services	3,825,300	5,000	3,830,300
Sheriff: Corrections	10,678,900	-	10,678,900
Emergency Management	478,800	171,100	649,900
Animal Control	214,500	-	214,500
Animal Impound	391,600	300	391,900
Ambulance	1,980,800	4,900	1,985,700
Fire	2,043,500	194,200	2,237,700
	28,255,200	907,000	29,162,200
Culture and Recreation			
Fairgrounds	2,143,900	494,900	2,638,800
Library Services	230,800	-	230,800
Fair	229,600	37,200	266,800
Rodeo	363,300	12,300	375,600
State Fair	1,000	-	1,000
	2,968,600	544,400	3,513,000
Health and Welfare			
Health Services	-	277,700	277,700
	-	-	-
	-	-	-
	-	277,700	277,700



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Fund	Budget	Amendment	New Budget
Other Financing Uses			
Compensation Reserve	460,900	-	460,900
Transfers to Other Funds	7,619,300	2,043,000	9,662,300
Addition to Fund Balance	-	-	-
	8,080,200	2,043,000	10,123,200
Total Expenditures	57,227,635	5,118,900	62,346,535



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Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	8,716,000	-	8,716,000
	8,716,000	-	8,716,000
Other Revenues			
Intergovernmental	4,168,700	79,000	4,247,700
Charges for Services	1,420,700	-	1,420,700
Licenses and Permits	1,200,000	-	1,200,000
Interest and Investment Income	10,000	-	10,000
Public Contributions	7,000	-	7,000
Miscellaneous Revenue	17,000	-	17,000
	6,823,400	79,000	6,902,400
Other Financing Sources			
Sale of Assets	490,000	-	490,000
Transfers from Other Funds	2,735,800	623,900	3,359,700
Use of Fund Balance	2,695,500	516,700	3,212,200
	5,921,300	1,140,600	7,061,900
Total Revenues	21,460,700	1,219,600	22,680,300
EXPENDITURES			
General Government			
Development Services Administration	559,600	-	559,600
Zoning Administration	533,400	-	533,400
Building Inspection	1,352,300	-	1,352,300
Sanitation and Waste Collection	-	2,100	2,100
Miscellaneous Expense	1,500	-	1,500
	2,446,800	2,100	2,448,900
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	382,600	-	382,600
	394,600	-	394,600
Public Works			
Public Works Admin	749,700	85,000	834,700
Roads	7,090,400	646,000	7,736,400



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Fund	Budget	Amendment	New Budget
Vegetation Management	963,600	-	963,600
Engineering	2,916,500	-	2,916,500
Contributions to Other Governments	4,200,000	-	4,200,000
	15,920,200	731,000	16,651,200
Culture and Recreation			
Trails Management	1,787,400	486,500	2,273,900
Eccles Ice Center Support	22,000	-	22,000
	1,809,400	486,500	2,295,900
Other Financing Uses			
Compensation Reserve	87,900	-	87,900
Transfers to Other Funds	801,800	-	801,800
Addition to Fund Balance	-	-	-
	889,700	-	889,700
Total Expenditures	21,460,700	1,219,600	22,680,300



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Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	454,900	-	454,900
Charges for Services	91,400	-	91,400
Public Contributions	-	-	-
Miscellaneous Revenue	2,000	-	2,000
	548,300	-	548,300
Other Financing Sources			
Sale of Assets	-	69,900	69,900
Transfers from Other Funds	712,900	70,000	782,900
Use of Fund Balance	90,800	14,000	104,800
	803,700	153,900	957,600
Total Revenues	1,352,000	153,900	1,505,900
EXPENDITURES			
Health and Welfare			
Nutrition	721,200	45,500	766,700
Senior Center	433,800	108,400	542,200
Access	186,500	-	186,500
	1,341,500	153,900	1,495,400
Other Financing Uses			
Compensation Reserve	10,500	-	10,500
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	10,500	-	10,500
Total Expenditures	1,352,000	153,900	1,505,900



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Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,083,000	-	1,083,000
	1,083,000	-	1,083,000
Other Revenues			
Charges for Services	305,000	-	305,000
	305,000	-	305,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	173,700	-	173,700
	173,700	-	173,700
Total Revenues	1,561,700	-	1,561,700
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,206,700	-	1,206,700
Air Pollution Control	305,000	-	305,000
	1,511,700	-	1,511,700
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,561,700	-	1,561,700



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Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	4,694,400	10,000	4,704,400
	4,694,400	10,000	4,704,400
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	4,694,400	10,000	4,704,400
EXPENDITURES			
Health and Welfare			
Mental Health Services	4,694,400	10,000	4,704,400
	4,694,400	10,000	4,704,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	4,694,400	10,000	4,704,400



Cache
County
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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	345,000	-	345,000
Public Contributions	75,000	-	75,000
Miscellaneous Revenue	-	-	-
	420,000	-	420,000
Other Financing Sources			
Transfers from Other Funds	10,000	-	10,000
Use of Fund Balance	284,400	-	284,400
	294,400	-	294,400
<hr/>			
Total Revenues	714,400	-	714,400
EXPENDITURES			
Public Safety			
Children's Services	714,400	-	714,400
	714,400	-	714,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	714,400	-	714,400



Cache
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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,400,000	-	1,400,000
	1,400,000	-	1,400,000
Other Revenues			
Intergovernmental	13,800	-	13,800
Charges for Services	36,000	-	36,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	-	-	-
	54,000	-	54,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	42,000	-	42,000
	42,000	-	42,000
Total Revenues	1,496,000	-	1,496,000
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,090,500	-5,000	1,085,500
	1,090,500	-5,000	1,085,500
Other Financing Uses			
Transfers to Other Funds	260,900	5,000	265,900
Compensation Reserve	8,000	-	8,000
Addition to Fund Balance	136,600	-	136,600
	405,500	5,000	410,500
Total Expenditures	1,496,000	-	1,496,000



Cache
County
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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	3,895,500	-	3,895,500
	3,895,500	-	3,895,500
Other Revenues			
Charges for Services	564,600	-	564,600
Miscellaneous Revenue	1,000	-	1,000
	565,600	-	565,600
Other Financing Sources			
Transfers from Other Funds	-	10,000	10,000
Use of Fund Balance	835,100	3,100	838,200
	835,100	13,100	848,200
Total Revenues	5,296,200	13,100	5,309,300
EXPENDITURES			
General Government			
Tax Administration Allocations	1,883,300	3,100	1,886,400
IT	472,600	-	472,600
Assessor	2,287,000	-	2,287,000
Treasurer	366,600	10,000	376,600
Miscellaneous Expense	84,000	-	84,000
Contributions to Other Units	145,000	-	145,000
	5,238,500	13,100	5,251,600
Other Financing Uses			
Compensation Reserve	57,700	-	57,700
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	57,700	-	57,700
Total Expenditures	5,296,200	13,100	5,309,300



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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	4,970,700	1,500,000	6,470,700
Use of Fund Balance	-	-	-
	4,970,700	1,500,000	6,470,700
<hr/>			
Total Revenues	4,970,700	1,500,000	6,470,700
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	4,970,700	1,500,000	6,470,700
	4,970,700	1,500,000	6,470,700
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	4,970,700	1,500,000	6,470,700



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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	1,879,900	-	1,879,900
Use of Fund Balance	-	-	-
	1,879,900	-	1,879,900
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Total Revenues	1,879,900	-	1,879,900
EXPENDITURES			
Debt Payments			
Bonds	1,062,700	-	1,062,700
Sheriff Vehicle Lease	795,900	-	795,900
Fire Vehicle Lease	21,300	-	21,300
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	1,879,900	-	1,879,900
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	1,879,900	-	1,879,900



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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	70,000	-	70,000
Other Revenues			
Intergovernmental	266,000	-	266,000
	266,000	-	266,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	336,000	-	336,000
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	322,600	-	322,600
	322,600	-	322,600
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	13,400	-	13,400
Total Expenditures	336,000	-	336,000



Cache
County
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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,453,000	-	2,453,000
	2,453,000	-	2,453,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	599,700	599,700
	-	599,700	599,700
Total Revenues	2,453,000	599,700	3,052,700
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	367,900	88,400	456,300
Facility Awards	2,085,100	-89,200	1,995,900
	2,453,000	-800	2,452,200
Other Financing Uses			
Transfers to Other Funds	-	600,500	600,500
Addition to Fund Balance	-	-	-
	-	600,500	600,500
Total Expenditures	2,453,000	599,700	3,052,700



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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	3,158,000	-	3,158,000
	3,158,000	-	3,158,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	1,220,700	1,220,700
	-	1,220,700	1,220,700
Total Revenues	3,158,000	1,220,700	4,378,700
EXPENDITURES			
Culture and Recreation			
Program Awards	1,465,300	191,900	1,657,200
Facility Awards	1,595,300	912,400	2,507,700
	3,060,600	1,104,300	4,164,900
Other Financing Uses			
Transfers to Other Funds	97,400	116,400	213,800
Addition to Fund Balance	-	-	-
	97,400	116,400	213,800
Total Expenditures	3,158,000	1,220,700	4,378,700



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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,898,000	-	7,898,000
	7,898,000	-	7,898,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	16,688,500	16,688,500
	-	16,688,500	16,688,500
Total Revenues	7,898,000	16,688,500	24,586,500
EXPENDITURES			
Streets and Public Improvements			
Road Projects	6,172,900	16,583,800	22,756,700
	6,172,900	16,583,800	22,756,700
Other Financing Uses			
Transfers to Other Funds	1,725,100	104,700	1,829,800
Addition to Fund Balance	-	-	-
	1,725,100	104,700	1,829,800
Total Expenditures	7,898,000	16,688,500	24,586,500



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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	656,850	-	656,850
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	153,700	-	153,700
	812,050	-	812,050
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	147,950	-	147,950
	147,950	-	147,950
Total Revenues	960,000	-	960,000
EXPENDITURES			
General Government			
Airport	952,000	-	952,000
	952,000	-	952,000
Other Financing Uses			
Compensation Reserve	8,000	-	8,000
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	8,000	-	8,000
Total Expenditures	960,000	-	960,000



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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	121,000	-	121,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	121,000	-	121,000
Total Expenditures	121,000	-	121,000



Cache
County
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Budget Amendment by Department

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	100	-	100
Public Contributions	50,000	-28,000	22,000
	50,100	-28,000	22,100
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,000	-	1,000
	1,000	-	1,000
Total Revenues	51,100	-28,000	23,100
EXPENDITURES			
General Government			
Miscellaneous Expense	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	50,000	-28,000	22,000
Addition to Fund Balance	-	-	-
	50,000	-28,000	22,000
Total Expenditures	50,000	-28,000	22,000



Budget Amendment by Fund

Hearing Date: 06.13.2023; Vote Date 06.27.2023

Fund	Current	Amendment					New
	Budget	Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	Budget
General	57,227,635	4,104,900	3,075,900	573,000	2,043,000	-441,000	62,346,535
Municipal Services	21,460,700	79,000	1,219,600	623,900	-	-516,700	22,680,300
Council on Aging	1,352,000	69,900	153,900	70,000	-	-14,000	1,505,900
Health	1,561,700	-	-	-	-	-	1,561,700
Mental Health	4,694,400	10,000	10,000	-	-	-	4,704,400
Children's Justice Center	714,400	-	-	-	-	-	714,400
Visitor's Bureau	1,496,000	-	-5,000	-	5,000	-	1,496,000
Tax Administration	5,296,200	-	13,100	10,000	-	-3,100	5,309,300
Capital Projects	4,970,700	-	1,500,000	1,500,000	-	-	6,470,700
Debt Service	1,879,900	-	-	-	-	-	1,879,900
CDRA	336,000	-	-	-	-	-	336,000
Restaurant Tax	2,453,000	-	-800	-	600,500	-599,700	3,052,700
RAPZ Tax	3,158,000	-	1,104,300	-	116,400	-1,220,700	4,378,700
CCCOG	7,898,000	-	16,583,800	-	104,700	-16,688,500	24,586,500
Airport	960,000	-	-	-	-	-	960,000
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	51,100	-28,000	-	-	-28,000	-	23,100
Total County Budget	115,630,735	4,235,800	23,654,800	2,776,900	2,841,600	-19,483,700	142,127,135

CACHE COUNTY COUNCIL MEETING
JUNE 27, 2023

ATTACHMENT 3

Resolution 2023-07

Cache County, Utah

A RESOLUTION FOR MULTI-JURISDICTIONAL ACCESS AND TO ACCEPT THE DEDICATION OF 1400 WEST AS A COUNTY ROAD

Whereas, the Cache County Manual of Roadway Design and Construction Standards (Road Manual) §5.6 Access Requirements for Multi-Jurisdictional Development requires that municipal development accessing county roadways must obtain the express written approval of the Cache County Council; and

Whereas, the proposed multi-jurisdictional access request and Public Works Review (Exhibit A) has been reviewed by the Cache County Council; and

Whereas, the Cache County Council has determined that it is appropriate for the County to permit the proposed multi-jurisdictional access request; and

Whereas, per the Cache County Code §12.01.010.A Acceptance Of Right Of Way, Easements And Roadways the County Council shall authorize the county executive to accept, accept with conditions, or reject any new rights of way or easements for incorporation into the county's roadway or trail network. All such actions shall be made at a noticed public meeting; and

Whereas, The Cache County Council in in a regular meeting, lawful notice of which has been given, finds that it is in the best interest of the citizens of Cache County to accept the dedication of 1400 West as a County Road (as shown on "Exhibit A" attached hereto and made a part hereof); and

Now, therefore, the Cache County Council hereby adopts the following resolution:

1. Approval of the proposed multi-jurisdictional access request of 1400 West for the Willow Lakes Subdivision.
2. Authorization of The Cache County Executive to execute an agreement for the dedication of 1400 West as a County Road.
3. This resolution shall become effective immediately upon adoption.

Resolved this 27th day of June, 2023.

Cache County Council



David Erickson, Chair
Cache County Council

Attest:



Bryson Behm
Deputy Cache County Clerk

MEMORANDUM

22 JUNE 2023

To: County Council**From:** Matt Phillips**Subject:** Request for Multi-Jurisdictional access and acceptance of new right-of-way**A. Description**

This memorandum is issued in response to a multi-jurisdictional access request (Attachment A) and acceptance of approximately 500-feet of new road right-of-way. The request, made by Brett Jensen of Certeza is to allow the Willow Lakes Subdivision, a new 132-lot subdivision within the Logan City limits, to access 1400 West, between 900 South and 1100 South and dedicate to the County the missing portion of right-of-way to complete the connection (Attachment B).

B. Multi-Jurisdictional Access Requirements

The Cache County Manual of Roadway Design and Construction Standards (Road Manual) §5.6 Access Requirements for Multi-Jurisdictional Development specifies that, “Municipal Development Accessing County Roadways: *No municipal development shall be permitted to access a County roadway without the express written approval from the Cache County Council. It is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible*”.

C. New Right-of-way Requirements

The Cache County Code §12.01.010 Rights of Way and Roadway Authority:

A. Acceptance Of Rights Of Way, Easements, And Roadways:

1. *The county council shall authorize the county executive to accept, accept with conditions, or reject any new rights of way or easements for incorporation into the county's roadway or trail network. All such actions shall be made at a noticed public meeting.*

D. Proponent Request Information

In addition to the request letter (Attachment A) the following was sent to the County via email.

As part of the subdivision approval from Logan City Planning they included the following condition:

5. *Phase 1 shall include 1400 West improved with a modified cross section and connected to the 900 South Street stub approximately 1600 feet to the north of the project site. This street needs to be built to city specifications and not county specifications.*

Logan City land development code requires that a development with greater than 20 lots have a minimum of 3 connections. It has historically been commonplace to require one viable connection and stubs for future connections. However, this project is large and it was determined that the timing of future development to the north is uncertain. Consequently, it was proposed that the second viable connection be completed during Phase 1. There were several reason why 1400 West was the best choice for this second connection, as follows;

- 1000 West is a UDOT road and they would only grant a single connection that must align with Dahle Way to the east. Because Dahle Way is not aligned with the normal grid, this prevented us from pursuing a different plan with connections to 10th West at both 1100 S and 1200 S. We were told by UDOT that we must align with Dahle Way and the spacing for either of the other two on-grid connections would be too tight. Therefore, no other connections would be allowed along the 10th West frontage.
- There were no existing ROWs to the West or South. Additionally, there is an environmental conservation easement along the Logan River to the South and West .This easement is meant to preserve the riparian corridor in a natural state without roads and other development running through it. To attempt a connection to the West or South would impose on the intent of that easement.
- 1400 West already had an existing ROW for most of its length that is both acknowledged and respected by neighboring property owners. Consequently, improvements to make this a viable connection could be done without destroying fencing or adversely impacting current farming operations.
- The missing southern portion of 1400 West ROW was able to be acquired amicably from the Parker family whom we've met with several times over the last few years and have received general support from. As a note, the Parkers are the only adjacent farming operation that would have fencing affected by the improvement of this ROW.

E. County Road Information

Currently there is no road within the platted right-of-way of 1400 West. The land is used by the adjacent property owners for grazing.

The proposed subdivision is proposing to dedicate the required additional right-of-way and construct 1400 West to meet or exceed county standards.

This section of 1400 West is disconnected from other County Roads and is bounded on the north and south by Logan City. The impacts of the development on County Roads will be limited to 1400 West.

Logan City is willing to accept maintenance reasonability of the roadway.

F. Staff Recommendation

This request has been reviewed by Public Works and the recommendation is that the request for the multi-jurisdictional access be approved, and the County Executive be authorized to accept the new right-of-way of 1400 West.



civilsolutionsgroup inc.

June 6, 2023

Cache County Council
179 North Main
Logan, UT 84321

RE: Willow Lakes Multi-Jurisdictional Access Request

To whom it may concern:

The Willow Lakes Subdivision, a 132-lot single-family subdivision is being proposed on ground currently within the Logan City limits south of the proposed intersection of 1400 West and 1100 South. Given the number of lots, the City is requiring that the subdivision connect to two independent public rights-of-way for emergency access purposes, the first being 1000 West (SR-252) and the second being 1400 West. Per City requirements, both connections will have to be constructed prior to granting occupancy to residents of lots contained in the already recorded Phase 1 plat. The proposed 1400 West connection extending from 1100 South to 900 South (approximately 1,650 linear-feet) has been engineered to Logan City Standards, but would traverse County land not currently incorporated into Logan City municipal boundaries. The applicant and Logan City are requesting that the County permit the construction of said roadway with the understanding that the Developer will be responsible for all costs associated with construction of the roadway, and Logan City Public Works for all maintenance connected with the right-of-way.

In an effort to understand the level of traffic using the 1400 West roadway, the following observations have been made:

- Until the 1400 West roadway is further extended to connect with 600 South Street, all traffic would be routed through the existing Springs Subdivision and Henry's Point Subdivisions. Given the local and low-speed nature of these roadways together with the longer travel distance from the 1100 South 1400 West intersection to 600 South vs. 1000 West (4,040 ln-ft vs. 2,830 ln-ft), it is expected that most traffic (~80%) will be using 1000 West via 1100 South to enter and exit the subdivision.
- Each single-family dwelling is expected to generate 9.4 trips per day (per the ITE Trip Generation manual, 11th edition) producing an average weekday traffic volume of 1,245 trips with 50% entering, and 50% exiting.
- Based on these trip generation numbers, average weekday traffic on 1400 West is expected to be **249 trips**, less than most local neighborhood roads.
- As this proposed roadway segment is disconnected from all other County roadways, no direct or indirect impacts are expected to other portions of the County Roadway network.

Per the Cache County Road Manual section 5.6 Access Requirements for Multi-Jurisdictional Development each development must receive approval by the County Council by written approval to access a County Roadway. The same section of the Manual also states, *"it is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible."*

Given geographical (rivers/streams), environmental (jurisdictional wetlands), and UDOT policy constraints (UDOT has restricted the project to a single access point), the proposed subdivision has no other reasonable



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way of gaining a second access for emergency vehicle use other than constructing this roadway across the County's jurisdiction. It is also not possible to annex or accept ownership of the County roadway by the municipality until all the land east of 1400 West to 1000 West is also annexed so as to not leave the County with an island of unincorporated land.

In summary, please consider this request for written permission to construct 1400 West to Logan City standards understanding that the Developer would be responsible for all costs associated with construction and thereafter the City would assume responsibility for maintenance of the roadway.

Sincerely,

Michael E. Taylor, PE
Vice President
Civil Solutions Group, Inc.

